



December 16, 2013

Board of School Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the December 3, 2013 Regular Board Meeting Minutes, the December 3, 2013 Committee of the Whole Meeting Minutes and the December 3, 2013 Building and Property Meeting Minutes.

3. Student and Staff Recognition and Board Reports - Shania Radabaugh and Sam Tigyer

Recognition of Students of the Quarter

Mr. Steven Smith will recognize those students who have earned the academic achievement award for the first quarter for the 2013-2014 school year.

Art Department

Grade 9 Samantha Brayton
Grade 10 Morgan Ickes
Grade 11 Madisyn Palmer
Grade 12 Becky Diehl

Music Department

Grade 9 Korrin Henneman
Grade 10 Madeleine Flory
Grade 11 Ethan Fulton
Grade 12 Danielle Walmer

World Language

Grade 9 Karly Kann
Grade 10 Trey Piper
Grade 11 Allison Northrop
Grade 12 Blair Lehman

Business Department

Grade 9 Logan Bloser
Grade 10 Larissa Kelso
Grade 11 Ashlee Fickel
Grade 12 Dylan Johnson

Tech Ed Department

Grade 9 Sarah McMullen
Grade 10 Josh Line
Grade 11 Daulton Hershey
Grade 12 Brad Lay

4. Treasurer Reports

4.1 Treasurer's Fund Report

General Fund	\$ 21,575,781.02
Capital Projects	\$ 5,485,268.40
Cafeteria Fund	\$ 250,847.01
Student Activities Fund	\$ 258,114.52

4.2 Payment of Bills

General Fund	\$ 1,566,670.48
Capital Projects	\$ 10,789.50
Cafeteria Fund	\$ 135,254.03
Student Activities	\$ 15,861.81
Total	\$ 1,728,575.82

4.3 Budget Transfers

The Business Office prepared a budget transfer report for both October and November that are included with the agenda.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. New Business - Personnel Actions

11.1 Resignation - Mrs. Bobb

Mrs. Tammy Bobb has submitted her resignation as a full-time aide at the Middle School, supervising in-school suspension students, effective December 31, 2013.

The administration recommends that the Board of School Directors accept Mrs. Bobb resignation as full-time aide at the Middle School, supervising in-school suspension students, effective December 31, 2013.

11.2 Resignation - Mr. Hergenroeder

Mr. John Hergenroeder has submitted his letter of resignation as Assistant Softball Coach, effective immediately.

The administration recommends that the Board of School Directors accept Mr. Hergenroeder's resignation as Assistant Softball Coach, effective immediately.

11.3 2013-2014 Lifeguard

Darian Foga-Frehn

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard during the 2013-2014 school year, pending receipt of all required paperwork.

11.4 Per Diem Substitute Teacher

Danielle Gibb - Physical/Health Education K-12

The administration recommends that the Board of School Directors approve the addition listed to the 2013-2014 per diem substitute teacher list.

12. New Business - Other Actions

12.1 Contract for Superintendent

The Board of School Directors will vote to reappoint Mr. Richard W. Fry as Superintendent of Schools. A contract that commences on July 1, 2014 and concludes on June 30, 2019.

Motion to approve an employment contract for Richard W. Fry to serve as Superintendent of Schools from July 1, 2014 through June 30, 2019.

New Business - Other Actions

12.2 Elementary RtII Mini-Grant

The Big Spring School District was selected to be a member of a six district team from across the state to develop a model Elementary Math Response to Instruction and Intervention (RtII) framework. Mr. Kevin Roberts, Director of Curriculum and Instruction is requesting permission to pursue the Elementary Math RtII Mini-Grant in the amount of \$6000.00 to offset the costs of the model described above.

The administration recommends that the Board of School Directors approve Mr. Robert's request to pursue the grant opportunity as presented.

12.3 Request to Attend Cheerleading Competition

Ms. Tracey Cook, Head Cheerleading Coach is requesting permission to allow the varsity cheerleaders to attend a cheerleading competition at Mifflin County Middle School on Sunday, February 20, 2014.

Information is included with the agenda.

The administration recommends that the Board of School Directors approve the request for Ms. Tracy Cook, Head Cheerleading Coach and the varsity cheerleaders to attend the cheerleading competition at Mifflin County Middle School on Sunday, February 20, 2014 as presented.

12.4 Approval of Construction Payment Applications

The administration received two payment applications from vendors working on District projects. The applications are attached and were reviewed by Mr. Wolf for McCoy and Mr. Sellers from Barton Associates for Lugaila.

<u>Project</u>	<u>Contractor</u>	<u>This Payment</u>	<u>Balance</u>
MS Window Replacement	McCoy	\$43,284.00	0
HW Heater & UV Light	Lugaila Mech	\$21,023.60	0
Oak Flat Engineering	Barton Associates	\$0	\$60,500.00 (revision pending)

The administration recommends the Board of School Directors approve payment from the Capital Project fund to McCoy Brothers, Inc. in the amount of \$43,284 and to Lugaila Mechanical in the amount of \$21,023.60.

New Business - Other Actions

12.5 Approval of Guaranteed Energy Savings Performance Contract with Honeywell

At the last Board meeting the administration was directed to finalize the performance contract with Honeywell. Included with the agenda is the final document approved by the District Solicitor and insurance agent. It addresses the HVAC works at Oak Flat, a renovated fire alarms system and building control integration in all buildings and energy saving air balancing at the District Administration Office. The cost is \$3,784,035.

The administration recommends the Board of School Directors approve the Guaranteed Energy Savings Performance Contract with Honeywell, proposal number 450-12-2013, as presented.

12.6 Approval of General Obligation Note, Series of 2014

After discussion with the Finance Committee and Building and Property Committee, the recommendation is to borrow the money for the performance contract for the Oak Flat project. The PFM/RBC team solicited bids from local vendors. After comparison with bond funding, the team recommends a local bank note.

The administration recommends the Board of School Directors adopt the resolution authorizing the issuance for the Big Spring School District, General Obligation Note, Series 2014 for the purpose of funding various capital projects of the School District and costs of issuance.

12.7 Approval of Down Payment on Performance Contract

The contract with Honeywell for the Oak Flat contains a provision for a 30% down payment; attached is the invoice for that payment. On receipt, Honeywell will begin mobilization for the project, including ordering the chiller for installation prior to May cooling season. This payment will be made from the general fund initially and repaid to the funds as part of settlement of the General Obligation Note, Series of 2014.

The administration recommends the Board of School Directors approve the down payment of \$1,135,211 from the general fund to Honeywell and that the general fund be reimbursed from the proceeds of the General Obligation Note, Series 2014

12.8 Approval of Revised Contract with Barton Associates

In August 2013 the District approved a contract with Barton Associates for engineering services on the Oak Flat project at an estimated cost of \$150,000 on a \$2.5 million project. With a revised scope of the project based on a \$2.75 million project and Honeywell assuming some of the bidding and construction services, Barton proposed a revised total of \$140,282.48.

The administration recommends the Board of School Directors approve the revised contract amount with Barton Associates for the Oak Flat project in the amount of \$140,282.48.

13. New Business - Information Item

13.1 Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared an updated year-to-date summary of the general fund and taxes that are included with the agenda.

14. Board Reports

14.1 District Improvement Committee - Mr. Norris/Mr. McCrea

14.2 Athletic Committee - Mr. Swanson, Mr. Roush and Mr. Gutshall

14.3 Cumberland Perry Area Vocational Technical School - Mr. Wolf/Mr. Piper

14.4 Building and Property Committee - Mr. Barrick, Mr. Piper, Mr. Swanson and Mr. Roush

14.5 Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

14.6 South Central Trust - Mr. Blasco

14.7 Capital Area Intermediate Unit - Mr. Wolf

14.8 Cumberland County Tax Collection Bureau - Mr. Wolf

14.9 Superintendent's Report

14.10 Future Board Agenda Items

15. Meeting Closing

15.1 Business from the Floor

15.2 Public Comment Regarding Future Board Agenda Items

15.3 Adjournment

Meeting adjourned a _____PM, December 16, 2013

Next scheduled meeting is: **January 13, 2014**